



D401GM

**GKV-Spitzenverband
Deutsche Verbindungsstelle
Krankenversicherung -
Ausland
Postfach 20 04 64
53134 Bonn**

GME4en

Activity as a civil servant and additional activity in different Member States

– Article 13(4) of Regulation (EC) 883/04 –

Questionnaire for determining the applicable legislation on social security and issuing certificate A1

1. Details on the person

Sex*	male	female	unkown	
Last name*		First name*		Title
Name at birth		Date of birth*		
Place of birth*		Country of birth*		Nationality*
German pension insurance number				
The State of Residence (centre of vital interests) is Germany:*		yes	no	
Street/Number				
Postal code* Town* State*				
Phone number			Fax	
E-mail address				

2. Details on social security*

Health insurance with a **German statutory health insurance fund**

Health insurance with a **German private health insurance company**

Social insurance with an institution or company **abroad**

3. Information on the employment relationship as a civil servant

3.1 Information on the employer

Name/company name*

Street/Number*

Additional information

Postal Code* Town* State*

Company number in Germany (if available)

Identification number for social insurance in the State of domiciliation (if not Germany)

Economic sector*

Agriculture, Forestry and Fishing

Mining and quarrying

Manufacturing

Electricity, gas, steam and air conditioning supply

Water supply; sewerage, waste management and remediation activities

Construction

Wholesale and retail

Transport (without freight transport by road) and Storage

Transport (freight transport by road)

Accommodation / Food service activities

Information and communication

Financial and insurance activities

Real estate activities

Professional (freelance), scientific and technical activities

Other economic services (without personnel placement services)

Personnel placement services

Public administration, Defence, Social Security

Education

Health and social work activities

Arts, entertainment and recreation

Other service activities

Private households

Contact person for queries

Last name	First name
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Phone number	Fax
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E-Mail address	Reference
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Start of the civil service relationship

End of the civil service relationship (if time-limited)

3.2 Information on the civil servant status

The active civil service relationship will continue unchanged while the additional activity is pursued.

Leave of absence is granted while the additional activity is pursued. This leave is motivated by official reasons and is recognised as a service period eligible for pension (proof attached).

Leave of absence is granted while the additional activity is pursued. This is not recognised as a service period eligible in terms of pension.

Due to retirement, there no longer is an active civil service relationship.

4. Information on the additional activity

4.1 Information on how social security coverage is ensured

If German legislation on social security applies (or continues to apply) after determination of the German legislation on social security, the additional activity is also covered by German social insurance provisions. Since the exemption from the obligation to have social insurance only refers to the original activity as a civil servant, the additional activity must be examined as to its obligation of insurance or of payment of contributions. This examination is incumbent upon a statutory health insurance fund in its function as collecting agency for social security contributions as a whole (also in case of private healthcare cover). The following German **statutory health insurance fund** is being selected:

Name

4.2 Details regarding employment

4.2.1 Employer details

Name/company name*

Street/Number*

Additional information

Postal Code* Town* State*

Company number in Germany (if available)

Identification number for social insurance in the State of domiciliation (if not Germany)

Tax number

Legal form of the company*	partnership or company limited by shares (e.g. OHG, KG, GmbH, AG) public employer (e.g. Federation [Bund], Land, municipality, or public-law corporation or foundation) Other (e.g. registered association [eingetragener Verein])
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* Mandatory

Economic sector*

Agriculture, Forestry and Fishing

Mining and quarrying

Manufacturing

Electricity, gas, steam and air conditioning supply

Water supply; sewerage, waste management and remediation activities

Construction

Wholesale and retail

Transport (without freight transport by road) and Storage

Transport (freight transport by road)

Accommodation / Food service activities

Information and communication

Financial and insurance activities

Real estate activities

Professional (freelance), scientific and technical activities

Other economic services (without personnel placement services)

Personnel placement services

Public administration, Defence, Social Security

Education

Health and social work activities

Arts, entertainment and recreation

Other service activities

Private households

Contact person for queries

Last name

First name

Phone number

Fax

E-Mail address

Reference

Start of employment relationship

End of employment relationship (if time-limited)

4.2.2 Details on pursuit of the employment

Member State*	No fixed place of work	Address of place of work:
Name		
Street/Number		
Postal code Town		

Member State*	No fixed place of work	Address of place of work:
Name		
Street/Number		
Postal code Town		

4.3 Details on the self-employed activity^t**4.3.1 Details on the company/the activity**

Name/company name* *

Street/Number*

Additional information

Postal Code* Town* State*

Company number in Germany (if available)

Identification number for social insurance in the State of domiciliation (if not Germany)

Tax number

Legal form of the company*

partnership or company limited by shares (e.g. OHG, KG, GmbH, AG)

public employer (e.g. Federation [Bund], Land, municipality, or public-law corporation or foundation)

Other (e.g. registered association [eingetragener Verein])

Economic sector*

Agriculture, Forestry and Fishing

Mining and quarrying

Manufacturing

Electricity, gas, steam and air conditioning supply

Water supply; sewerage, waste management and remediation activities

Construction

Wholesale and retail

Transport (without freight transport by road) and Storage

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Accommodation / Food service activities

Information and communication

Financial and insurance activities

Real estate activities

Professional (freelance), scientific and technical activities

Other economic services (without personnel placement services)

Personnel placement services

Public administration, Defence, Social Security

Education

Health and social work activities

Arts, entertainment and recreation

Other service activities

Private households

Contact person for queries

Last name

First name

Phone number

Fax

E-Mail address

Reference

Start of activity

End of activity (if time-limited)

4.3.2 Details on pursuit of the self-employed activity

Member State*

No fixed place of work

Address of place of work:

Name

Street/Number

Postal code Town

Member State*

No fixed place of work

Address of place of work:

Name

Street/Number

Postal code Town

Member State*

No fixed place of work

Address of place of work:

Name

Street/Number

Postal code Town

* Mandatory

5. General information

Determination of the applicable legislation on social security and issuing of certificate A1 is requested for the following period:

from*

to*

A certificate E101 or document A1 has already been issued for the following period (copy attached)

from*

to*

6. Declarations*

6.1 Civil servant's declaration

I hereby declare that all information concerning myself corresponds to the actual facts and circumstances and has been provided to the best of my knowledge. I am aware of the fact that checks may be carried out by the competent authorities in all the Member States where a part of the activity is pursued and that incorrect information in this questionnaire – also if given in error – may lead to revocation of the certificate A1 and thus to application of the legislation of another Member State. This also applies to past periods. I undertake to immediately inform the GKV-Spitzenverband, DVKA in particular

- the civil service relationship, the employed and/or self-employed activity is not or no longer pursued in several Member States,
 - the civil service relationship, the employment relationship and/or the self-employed activity ends,
 - changes occur with regard to personal details (address etc.) or employer information (renaming of the company etc.) and/or the self-employed activity
- or
- other changes occur with regard to my employment situation (taking up of additional employment, self-employed activity, etc.).

Place and date

Civil servant's signature

6.2 Civil servant employer's declaration

We hereby declare that all information concerning us corresponds to the actual facts and circumstances and has been provided to the best of our knowledge. We are aware of the fact that checks may be carried out by the competent authorities in all the Member States where a part of the civil service employment is pursued and that incorrect information in this questionnaire – also if given in error – may lead to revocation of the certificate A1 and thus to application of the legislation of another Member State. This also applies to past periods. We undertake to immediately inform the GKV-Spitzenverband, DVKA in particular if

- the civil service relationship is not or no longer pursued in several Member States,
 - the civil service relationship
- or
- changes occur with regard to personal details (address etc.) or employer information.

Place and Date

Employer's stamp and signature

6.3 Employer's declaration

We hereby declare that all information concerning us corresponds to the actual facts and circumstances and has been provided to the best of our knowledge. We are aware of the fact that checks may be carried out by the competent authorities in all the Member States where a part of employment is pursued and that incorrect information in this questionnaire – also if given in error – may lead to revocation of the certificate A1 and thus to application of the legislation of another Member State. This also applies to past periods. We undertake to immediately inform the GKV-Spitzenverband, DVKA in particular

- employment is not or no longer pursued in several Member States,
- the employment relationship ends

or

- changes occur with regard to personal details (address etc.) or employer information (renaming of the company etc.).

Place and Date

Employer's stamp and signature

Data protection remarks:

The information contained in this request is required by the GKV-Spitzenverband, DVKA in order to meet its legally defined tasks. Data is collected and electronically stored and used exclusively in compliance with regulations on data protection. Further information on data protection and your rights in this regard is available at: https://www.dvka.de/de/global/datenschutz_gmeen.html